

Intern Travel & Mobility (m/f/d)



TRATON SE is a subsidiary of Volkswagen AG and a leading commercial vehicle manufacturer worldwide with its brands MAN, Scania, Volkswagen Caminhões e Ônibus, and RIO. In 2019, TRATON GROUP's brands sold around 242,000 vehicles in total. Its offering comprises light duty commercial vehicles, trucks and buses at 29 production and assembly sites in 17 countries.

The Company had a workforce of around 82,700 employees worldwide across its commercial vehicle brands as of December 31, 2019. The Group seeks to transform the transportation system through its products, its services, and as a partner for its customers.

Your tasks

- Drive the simplification of company car processes and forms including training and communication
- Support the change of Travel Management supplier with creation of requirement specifications, project planning and milestone tracking, rollout activities & employee communication
- Maintenance of newsfeed and the intranet communication of all employee service
- Team support for Back Office, daily mail and administrative tasks

Your profile

- Master student in business and economics, social sciences, IT, communications or comparable qualification
- Working experience in project and process management
- Teamplayer with high communication skills
- Interest to work in an international environment
- Advanced knowledge of MS Office, especially PowerPoint and Excel
- Fluent proficiency in spoken and written German and English

More information

TRATON GROUP has this vacancy in Munich, Germany in the HRC - Company Services department starting at the earliest possible date.

If you would like to play a decisive role in shaping our path to becoming a Global Champion and become a part of our success story, then we look forward to getting to know you.

Application

We look forward to receiving your full application indicating the complete job title and earliest date of entry via e-mail at jobs@traton.com.

For more details please contact Mr. Erwin A. Pogacnik in Human Resources via telephone +49 89 36098-299 .