

# APPLY NOW TO TRANSFORM TRANSPORTATION.



**TRATON**  
G R O U P

## Global Event Specialist – Corporate Communications (m/f/d) / Munich

TRATON is a wholly-owned subsidiary of Volkswagen AG and a leading commercial vehicle manufacturer worldwide with its MAN, Scania, Volkswagen Caminhões e Ônibus, and RIO brands. In 2017, TRATON GROUP's brands sold around 205,000 vehicles in total. Its offering comprises light-duty commercial vehicles, trucks, and buses which are produced at 30 sites in 18 countries.

The Company had a workforce of around 81,000 worldwide across its commercial vehicle brands as of December 31, 2017. The Group seeks to realign the transportation system through its products, its services, and as a partner for its customers.

### Your tasks

- Development, production and delivery of projects from proposal up to completion and account closure
- Research and presentation of event relevant information (i.e. locations, suppliers, programs)
- Setting, communicating and maintaining timelines and priorities on all projects
- Maintaining and developing internal and supplier relationships
- Managing operational and administrative tasks to ensure that all projects are delivered efficiently
- Prepare budgets and assure adherence
- Travelling to on-site inspections and project managing events

### Your profile

- 2-3 years of proven experience in the event industry including organising client events, staff events, conferences and client seminars
- Solutions-oriented, detail-oriented and effective multi-task management
- Strong communication skills in German and English (written & spoken)
- Experienced with budget management, financial tracking, contract negotiations
- High engagement and flexibility in working times
- Professional knowledge of Word, PowerPoint and Excel.
- Self-directed and independent with strong project management skills
- Interest in the automotive and commercial vehicle industry
- Good networking skills and the ability to work in an international environment

### More information

TRATON GROUP has this vacancy in Munich within the Corporate Communications department, starting at the earliest possible date.

For more details please contact us at [jobs@traton.com](mailto:jobs@traton.com).

### Application

We look forward to receiving your full application indicating the complete job title via e-mail at [jobs@traton.com](mailto:jobs@traton.com).